

Supplementary to Form 1

Plumbing and Drainage

Plumbing and drainage applications are assessed in accordance with the *Plumbing and Drainage Act 2018*.

The following information aims to assist applicants to successfully submit an application for Plumbing and Drainage work to Council. Applicants can lodge an application by submitting all the required information as per the below listed methods:

- Online Lodgement via Council's [Online Customer Service Portal](#);

Note: To use the online portal, you are required to be a registered user. View information on how to [submit your development application online](#).

- via email to development@tr.qld.gov.au; or
- by visiting Toowoomba Regional Council's Customer Service Centres.

Application Fees

View Council's [Fees and Charges](#). These fees are in accordance with Council's regulatory fees and non-regulatory charges.

Note: Fast-track applications (Class 1a(i) single detached dwelling on a single sewerer allotment) do not require a completed Supplementary to Form 1

Application Type

Please select one section type only

Residential Sewered - PDRS Applications	If Yes, refer to Section 1
Residential Unsewered - PDRUS Applications	If Yes, refer to Section 2
Commercial Sewered - PDCS Applications	If Yes, refer to Section 3
Commercial Unsewered - PDCUS Applications	If Yes, refer to Section 4
Alterations and Finals - PDAF Applications	If Yes, refer to Section 5
Miscellaneous Permit Work - PDMIP Applications	If Yes, refer to Section 6

Section 1: Class 1 & 10 Residential Sewered (PDRS)

Fees & Charges

Is this a New Permit? (Base fee includes up to 9 Fixtures and 5 Inspections)	Submitted Plan/s	\$1,115.00 application fee \$120.00 per additional fixture	Yes
Conversion from On-site Treatment Plant or Septic System to Sewer Connection		\$1,115.00 application fee	Yes
Number of Fixtures			
Sub Total			

Information Checklist

Please advise you have submitted the following forms and/or information with your application.

Form 1 Permit work application

Supplementary to Form 1

A copy of the soil classification report (as per section 5 on the Form 1)

A copy of the articulation report (as per section 5 on the Form 1)

1 x Hydraulic Plan with scale bar identifying all fixtures, include ORG, Venting, IO's, VS, and Sub-meter location/installation (as per [TRC Policy 2.03 Water Infrastructure Policy](#) - sub metering guidelines and specifications)

1 x Floor Plan with scale bar

1 x Site Plan with scale bar indicating Stub location and Rainwater Tank

Does the application require a new meter?

If yes, please refer to [Toowoomba Regional Council's Water and Waste Services](#) for more information on lodging an application for a water meter.

Yes

No

NOTE: Unit developments with 3 or more Class 1a buildings are considered and assessed as Commercial Developments and must include the following information for assessments to ensure compliance with the Plumbing Code of Australia, AS3500, QDC and Council's water policy. These developments will still be charged as Residential as per council's fees and charges.

1 x Hydraulic Plan with scale bar identifying all fixtures, include ORG, Venting, IO's, VS, Tempered Hot, Hot, Cold water reticulation and Sub-meter location/installation (as per [TRC Policy 2.03 Water Infrastructure Policy](#))

Section 2: Class 1 & 10 Residential Unsewered Application (PDRUS)

Fees & Charges

Is this a New Permit? (Base fee includes up to 9 Fixtures and 5 Inspections)	Submitted Plan/s	\$1,115.00 application fee \$120.00 per additional fixture	Yes
	On-site Sewerage Facility or Greywater Treatment System NOTE: Permit and Annual Licence Fee to be charged for new Onsite Sewerage Facilities and Greywater Treatment System	\$297.00 permit fee and; \$151.00 annual licence	Yes
	Septic Tank	\$297.00 permit fee	Yes
Existing On-Site Sewerage Facility		No application fee	Yes
Number of Fixtures?			
Sub Total			

Information Checklist

Please advise you have submitted the following forms and/or information with your application.

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A copy of the soil classification report (as per section 5 on the Form 1)

A copy of the articulation report (as per section 5 on the Form 1)

1 x Hydraulic Plan with scale bar identifying all fixtures, include ORG, Venting, IO's, VS and Sub-meter location/installation (as per [TRC Policy 2.03 Water Infrastructure Policy](#) - sub metering guidelines and specifications)

1 x Floor Plan with scale bar

1 x Site Plan with scale bar indicating Rainwater Tank

1 x Site and Soil Report for the On-site Sewerage Facility proposal

1 x Site Plans showing the location of the proposed or existing on-site facility, the land application area and all existing structures on the property

The distance from the land application area to the boundary of the property

The distance from the land application area to all impervious surfaces on the premise
i.e. concrete paths and paved areas

Response from Department of Environment and Science (ERA 63)

Section 3: Class 2 - 9 Commercial Application Sewered (PDCS)

Including Commercial Class 10, Class 1b, Class 2-9, housing developments and Civil Services

Fees & Charges

Is this a New Permit? (Base fee includes up to 7 fixtures)	\$1,264.00 application fee \$120.00 per additional fixture	Yes
Is this an Alteration/Addition? (Base fee includes up to 5 fixtures)	\$1,000.00 application fee \$120.00 per additional fixture	Yes
Conversion from onsite treatment plant or septic system to sewer connection	\$1,000.00 application fee	Yes
Is a testable backflow prevention device associated with this application?	Yes	No
Does this application include fire sprinkler installation?	Yes	No
Does this application include an Automatic Meter Reader? (AMR)	Yes	No
Does this application include a water sub-meter?	Yes	No
Does this application include a grease interceptor trap?	Yes	No
Does this application include a rainwater tank, which is connected to plumbing fixtures in a water-reticulated area?	Yes	No
Number of Fixtures		
Sub Total		

Information Checklist

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A copy of the soil classification report (as per section 5 on the Form 1)

A copy of the articulation report (as per section 5 on the Form 1)

1 x Hydraulic Plan with scale bar identifying all fixtures, include ORG, Venting, IO's, VS, Tempered Hot, Hot, Cold and Rainwater

1 x Floor Plan with scale bar

1 x Site Plan with scale bar indicating Stub location and Rainwater Tank

1 x Architectural Drawing and Elevations

1 x Civil Hydraulics

1 x Stormwater Drawings

Does this application require a fire service?

Yes

No

Will Trade Waste be discharged from the Premise?

If Yes, please refer to [Trade Waste Applications](#) for more information on lodging an application for Trade Waste.

Yes

No

Does the application require a new meter?

If yes, please refer to [Toowoomba Regional Council's Water and Waste Services](#) for more information on lodging an application for a water meter.

Yes

No

Section 4: Class 2 - 9 Commercial Application Unsewered (PDCUS)

Fees & Charges			
Is this a New Permit? (Base fee includes up to 7 fixtures)	Submitted Plan/s	\$1,264.00 application fee \$120.00 per additional fixture	Yes
	On-site Sewerage Facility or Greywater Treatment System	\$297.00 permit fee \$151.00 annual licence	Yes
	Septic Tank	\$297.00 permit fee	Yes
Is this an Alteration/Addition? (Base fee includes up to 5 fixtures)		\$1,000.00 application fee \$120.00 per additional fixture	Yes
Existing On-Site Sewerage Facility		No application fee	Yes
Does the Proposed On-Site Sewerage Facility require an ERA Response? (21 EP)		Yes	No
Number of Fixtures?			
Sub Total			

Information Checklist		
Please advise that you have submitted the following forms and/or information with your application.		
Form 1 Permit work application		
Supplementary to Form 1		
A copy of the soil classification report (as per section 5 on the Form 1)		
A copy of the articulation report (as per section 5 on the Form 1)		
1 x Hydraulic Plan with scale bar identifying all fixtures, include ORG, Venting, IO's, VS, Tempered Hot, Hot, Cold and Rainwater		
1 x Floor Plan with scale bar		
1 x Site Plan with scale bar indicating Rainwater Tank		
1 x Architectural Drawing and Elevations		
1 x Civil Hydraulics		
1 x Stormwater Drawings		
1 x Site Plan and Soil Report for the On-Site Sewerage Facility proposal		
1 x Site Plans showing the location of the proposed or existing On-Site Facility, the Land Application Area and all existing structures on the property		
Does this application require a fire service?	Yes	No
Will Trade Waste be discharged from the Premise? If Yes, please refer to Trade Waste Applications for more information on lodging an application for Trade Waste.	Yes	No
Does the application require a new meter? If yes, please refer to Toowoomba Regional Council's Water and Waste Services for more information on lodging an application for a water meter.	Yes	No
Response from Department of Environment and Science (ERA 63)		

Section 5: Alteration and Finals (PDAF)

Additional Inspections in excess of two (2) will be charged in accordance with current Fees and Charges

Fees & Charges

Drain Connection/s	Submitted Plan/s i.e. drain, alterations, drinking fountains, relocation to a new connection points and temporary ablution blocks.	\$640.00 application fee (Including Move LAA, Replace or Increase Trench Size with On-Site Design)	Yes
	Conversion from Septic System to onsite Treatment Plant	\$1,072.00 application fee	Yes
Shop / Office Fit-Out or Grease Trap/s	Up to 5 fixtures 2 inspections per application	\$678.00 application fee	Yes
Number of Fixtures?		Will this trigger Trade Waste?	Yes No
Sub Total			

Drain Connection/s - Information Checklist

Please advise that you have submitted the following forms and/or information with your application.

Form 1 Permit Work Application

Supplementary to Form 1

1 x Site Plan with Scale Bar indicating Stub Location

1 x Floor Plan

If it is an unsewered site, please also provide the following items.

1 x Site Plan showing the location of the proposed or existing On-Site Facility, Land Application Area and all existing structures on the property

Site & Soil Report for the Onsite Sewerage Facility Proposal

Engineers design for Expansion Control of Sanitary Drainage

Shop/Office Fit-Out or Grease Trap - Information Checklist

Please advise that you have submitted the following forms and/or information with your application.

Form 1 Permit Work Application

Supplementary to Form 1

1 x Site and Building Layout Plan

Section 6: Miscellaneous Permit Work (PDMIP)

One Inspection Only - Demountable Buildings/POD's

Fees & Charges

Is this a Bathroom POD?	\$395.00 application fee <small>1 inspection provided</small>	Yes
Is this for a Sub-meter Installation?		Yes
Is this for a drainage seal off?		Yes
Miscellaneous Installation Detail, please select below:		Yes
New Water Connection Only New Trade Waste Meter Major Water Works Fire Service New Sub Meter Demountable Building (Standard) Other: _____		

Information Checklist

Please advise you have submitted the following forms and/or information with your application.

Form 1 Permit work application

Supplementary to Form 1

1 x Floor Plan with scale bar

1 x Site Plan showing sub-meter locations and/or Backflow Prevention Devices (if applicable)

Payment Options

Debtor Account	Debtor Account Name
	Debtor Account Number
Over the Phone	Call TRC on 131 872.
Mail	Mail your payment to Toowoomba Regional Council, PO Box 3021, TOOWOOMBA QLD 4350
In Person	Cash, Cheque, Money Order, EFTPOS, Visa or Mastercard payments can be made at one of Council's Customer Service Centres, 8:30am - 5:00pm weekdays (except public holidays)
Visa and Mastercard payments will attract a 0.33% surcharge	

Declaration

I understand and acknowledge that:

- The information provided in this form is true and complete to the best of my knowledge
- I approve of the information that has been provided in this form
- Council may refuse this application if it becomes evident that any information or supporting documents provided are incomplete or false
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the Right to Information Act 2009 and the Evidence Act 1977
- Council is committed to protecting the privacy, accuracy and security of your personal information in accordance with the Information Privacy Act 2009

Name: (include name in full)			
Company: (include if applicable)			
Signature:		Date:	